
Items of Discussion:

1. State of the School: Dean Gatzke

- a. Dean Gatzke spoke at length about all the progress the School has been made towards the schools accreditation. The NAAB Accreditation is for a full 6 year term with a 'focused evaluation' on three areas;
 - i. Program self-assessment
 - ii. Technical documentation
 - iii. Comprehensive design.
- b. The Southside Community Design Studio is underway
- c. The workshop has been relocated to a much larger space in the Fine Arts Building, which makes way for the new Lighting Lab.
- d. The new Materials and Assemblies Library is in the planning stage.
- e. In an effort to reach out to the local community, Dean Gatzke has made over 600 visits to Firms and Professional Organizations.
- f. The Dean's electronic newsletter is being produced and distributed regularly.
- g. The school's website is now professionally managed, current, and more reliable.
- h. The school's first publication of TEX FILES has been published.

2. TEX FILES

- a. Steve Quevedo discussed the school's TEX FILES publication, which will be published approximately every two years. It will include curriculum information along with many examples of representative work from the school.
- b. TEX FILES will be coordinated with the school's website and the electronic newsletter.
- c. The publication is available at the School of Architecture's office.

3. Chapter Update from the Treasurer

- a. Current balance \$1,049.99

4. A discussion regarding the Chapter's accomplishments took place.

- a. Chapter is third largest Chapter on campus.
- b. Chapter website has been created.
- c. Gift to graduates has been implemented.
- d. Clothing with new Chapter logo is available.

5. Officer Elections

- a. A discussion regarding the election of Officers for the 2004-2005 year took place.
- b. Potential candidates should be considering their commitment and plan on attending next meeting

6. Pre-Graduation Ceremony Gathering

- a. It was suggested that members of the alumni chapter be given an opportunity to make presentations of the gift to the graduates and to speak with them at a gathering prior to the Graduation ceremony. This would be a brief opportunity to discuss with them the procedure for joining the Alumni Chapter.

7. Next Meeting

- a. To be determined.